

**A RESOLUTION
BY FINANCE/EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH KONICA MINOLTA BUSINESS SOLUTIONS, USA, INC. UTILIZING THE STATE OF GEORGIA CONTRACT NUMBER GTA000119 FOR COPIER LEASE AND MAINTENANCE, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED SIXTY THOUSAND THREE HUNDRED FOUR DOLLARS AND NO CENTS (\$260,304.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM VARIOUS FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") Department of Watershed Management ("Department") desires to lease bureau copiers for document production and distribution; and

WHEREAS, Section 2-1606 of the Code of Ordinances, City of Atlanta ("Code") authorizes the Chief Procurement Officer to procure supplies, services or construction items through contracts established by the purchasing division of the state where such contracts and contractors substantially meet the requirements of this article; and

WHEREAS, it has been determined that the procurement of copier lease and maintenance can be secured through Konica Minolta Business Solutions, USA, Inc. utilizing State of Georgia Contract Number GTA000119; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer recommend that an Agreement be executed for this purchase in an amount not to exceed Two Hundred Sixty Thousand Three Hundred Four Dollars and No Cents (\$260,304.00).

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized to execute an Agreement with Konica Minolta Business Solutions, USA, Inc., utilizing State of Georgia Contract Number GTA000119 for Copier Lease and Maintenance on behalf of the Department of Watershed Management in an amount not to exceed Two Hundred Sixty Thousand Three Hundred Four Dollars and No Cents (\$260,304.00).

BE IT FURTHER RESOLVED, that the term of the Agreement shall be for three (3) years.

BE IT FURTHER RESOLVED, that each contract year shall be funded in annual amount not to exceed Eighty-Six Thousand Seven Hundred Sixty-Eight Dollars and No Cents (\$86,768.00).

BE IT FURTHER RESOLVED, that the City Attorney is directed to prepare and appropriate Agreement for execution by the Mayor.

BE IT FURTHER RESOLVED, that the Agreement will not become binding upon the City and the City will incur no obligation nor liability under it until it has been approved by the City Attorney as to form, executed by the Mayor, attested to by the Municipal Clerk, and delivered to Konica Minolta Business Solutions, USA, Inc.

BE IT FURTHER RESOLVED, that the funding of the Agreement shall be subject to and expressly contingent upon the City's adoption and approval of the FY 2010 budget and the appropriation of sufficient funds to the associated funding sources.

BE IT FINALLY RESOLVED, that all contracted work will be charged to and paid from the listed Fund Department Organization and Account Numbers in the following amounts FY2010 5051 (Water & Wastewater Revenue Fund) 170401 (DWM Water Administration) 5223202 (Operating Lease/Rental - Equipment) 4410000 (Water Administration) -\$6,744; FY2010 5051 (Water & Wastewater Revenue Fund) 170403 (DWM Water Operational Support) 5223202 (Operating Lease/Rental - Equipment) 4420000 (Supply)- \$4,768; FY2010 5051 (Water & Wastewater Revenue Fund) 170404 (DWM Water Treatment Complex - Chattahoochee) 5223202 (Operating Lease/Rental - Equipment) 4430000 (Treatment)- \$4,768; FY2010 5051 (Water & Wastewater Revenue Fund) 170405 (DWM Water Treatment Complex - Hemphill) 5223202 (Operating Lease/Rental - Equipment) 4430000 (Treatment)-\$2,384; FY2010 5051 (Water & Wastewater Revenue Fund) 170407 (DWM Water Facility Maintenance) 5223202 (Operating Lease/Rental - Equipment) 4430000 (Treatment)- \$7,152; FY2010 5051 (Water & Wastewater Revenue Fund) 170415 (DWM Water Financial Administration) 5223202 (Operating Lease/Rental - Equipment) 4410000 (Water Administration) - \$9,968; FY2010 5051 (Water & Wastewater Revenue Fund) 170416 (DWM Water Production) 5223202 (Operating Lease/Rental - Equipment) 4430000 (Treatment) \$4,768; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170401 (DWM Water Distribution) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution) \$4,768; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170408 (DWM Water Engineering Service) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution)- \$7,152; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170409 (DWM Water System Repair - Chastain) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution) -\$2,384; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170411 (DWM Water System Repair - Peyton) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution) \$2,384; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170412 (DWM Water System Repair - Stonewall) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution) \$2,384; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170414 (DWM Automatic Meter Replacement) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution)-\$2,384; FY2010 5051 (Water & Wastewater Revenue Fund) 170401 (DWM Water Administration) 5222002 (Repair & Maintenance - Equipment) 4410000 (Water Administration) -\$6,800; FY2010 5051 (Water & Wastewater Revenue Fund) 170403 (DWM Water Operational Support) 5222002 (Repair & Maintenance - Equipment) 4420000 (Supply)- \$560; FY2010 5051 (Water & Wastewater Revenue Fund) 170404 (DWM Water Treatment Complex - Chattahoochee) 5222002 (Repair & Maintenance - Equipment) 4430000 (Treatment)-\$5,280; FY2010 5051 (Water & Wastewater Revenue Fund) 170405 (DWM Water Treatment Complex - Hemphill) 5222002 (Repair & Maintenance - Equipment) 4430000 (Treatment) \$880;

FY2010 5051 (Water & Wastewater Revenue Fund) 170407 (DWM Water Facility Maintenance) 5222002 (Repair & Maintenance - Equipment) 4430000 (Treatment)-\$2,640; FY2010 5051 (Water & Wastewater Revenue Fund) 170415 (DWM Water Financial Administration) 5222002 (Repair & Maintenance - Equipment) 4410000 (Water Administration)-\$4,200; FY2010 5051 (Water & Wastewater Revenue Fund) 170416 (DWM Water Production) 5222002 (Repair & Maintenance - Equipment) 4430000 (Treatment) \$1,760; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170402 (DWM Water Distribution) 5222002 (Repair & Maintenance - Equipment) 4440000 (Distribution) \$880; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170408 (DWM Water Engineering Service) 5222002 (Repair & Maintenance - Equipment) 4440000 (Distribution)-\$880; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170409 (DWM Water System Repair - Chastain) 5222002 (Repair & Maintenance - Equipment) 4440000 (Distribution)-\$880.

Legislation Summary

Committee of Purview:

Caption

A resolution authorizing the Mayor to execute an appropriate contractual agreement on behalf of the Department of Watershed Management with Konica Minolta Business Solutions USA, Inc. in an amount not to exceed eighty six thousand seven hundred sixty eight dollars and no cents (\$86,768.00). All contract work shall be charged to and paid from fund account and center number: Various Fund, Department Organization, and Account Numbers.

Council Meeting Date: May 18, 2009

Legislation Title: Resolution authorizing the Chief Procurement Officer to utilize the State of Georgia Contract #GTA000119 with Konica Minolta Business Solutions USA, Inc. for the purchase of Copier Lease and Maintenance on behalf of the Department of Watershed Management in an amount not to exceed eighty six thousand seven hundred sixty eight dollars and no cents (\$86,768.00). All contract work shall be charged to and paid from fund account and center number: Various Fund, Department Organization, and Account Numbers.

Requesting Department: Department of Watershed Management

Contract Type: N/A

Source Selection: State of Georgia GTA Contract # GTA000119

Bids/Proposals Due: N/A

Invitations Issued: N/A

**Number of Bids/
Proposals Received:** N/A

Bidders/Proponents: N/A

Justification Statement: N/A

| | |
|---------------------------------|--------------------------------------------------------------------|
| Background: | N/A |
| Fund Account Centers: | Various Fund, Department Organization, and Account Numbers. |
| Source of Funds: | N/A |
| Fiscal Impact: | N/A |
| Term of Contract: | N/A |
| Method of Cost Recovery: | N/A |
| Approval: | |
| DOF: | |
| DOL: | |
| Prepared By: | Patricia Lowe, Buyer |
| Contact Number: | 404.330.6583 |

**KONICA MINOLTA**[map contracts > Georgia](#)**◀ Georgia ▶**

Georgia state contract number is: GTA000119

Effective Date: 10/1/03 - 06/30/09

Main Contact:

Konica Minolta Business Solutions U.S.A., Inc.

2100 Washington Blvd., Suite 100

Arlington, VA 22204

Contact: Kristen McKenna

Toll Free Phone: 800-331-0561 x3264

email: kmckenna@kmbs.konicaminolta.us

Inquiries on billing, shipping, invoices, po status, etc. should be directed to:

Konica Minolta Business Solutions U.S.A., Inc.

MAP Customer Support

101 Williams Drive

Ramsey, NJ 07446

Phone: 800-622-2565

Fax: 888-510-0014

Select Volume Bracket Depending Upon Copier Capacity DesiredSelect County for Vendor/Authorized Dealer in your Area.General Order Information

© 2003 Konica Minolta Business Solut



SHIRLEY FRANKLIN
MAYOR

CITY OF ATLANTA
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-0324
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
Commissioner

April 23, 2009

TO: Adam L. Smith, Esq., CPPB
Chief Procurement Officer
Department of Procurement

FROM: Robert J. Hunter, Commissioner
Department of Watershed Management

RE: LEGISLATIVE REQUEST
State of Georgia Contract # GTA000119
Project: Copier Lease & Maintenance Agreements
Contractor: Konica Minolta Business Solutions, USA, Inc.

Please prepare the appropriate legislation for Cycle 8 (May 18, 2009) for the above-referenced contract for the purpose of authorizing a purchase of Blanket Purchase Agreements for Konica Minolta Copier Lease and Maintenance Agreements.

The purpose of this request is to provide divisions within the bureau copiers to successfully manage document production and distribution for a period of 3 years. Konica Minolta Business Solutions, USA, Inc. is an approved supplier under the State of Georgia Contract # GTA000119. These agreements are phase funded in an amount not to exceed: Eighty Six Thousand Seven Hundred Sixty Eight Dollars and No Cents, \$86,768.00 annually.

If you have any questions concerning this matter, please feel free to contact Gwendolyn J. Carswell, Watershed Manager at (404) 330-6331 or Marie Pope, Buyer at (404) 330-6373.

Your cooperation is appreciated in this matter.

RJH:mp

c: Sheila Pierce, Deputy Commissioner, DWM
Christopher Hebbard, Deputy Commissioner, DWM
Benjamin Kuku, Director of Administration, BDW
Karla Brown, Accounting Manager, BDW
File

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: Finance/Executive

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH KONICA MINOLTA BUSINESS SOLUTIONS, USA, INC. UTILIZING THE STATE OF GEORGIA CONTRACT NUMBER GTA000119 FOR COPIER LEASE AND MAINTENANCE, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED EIGHTY-SIX THOUSAND SEVEN HUNDRED SIXTY-EIGHT DOLLARS AND NO CENTS (\$86,768.00) ANNUALLY; ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM VARIOUS FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS; AND FOR OTHER PURPOSES.

Council Meeting Date: May 18, 2009

Requesting Dept.: Watershed Management

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The purpose of this legislation is to procure goods and service to several divisions in the Bureau of Drinking Water. The BDW is requesting legislation in a Blanket Purchase Agreement from Konica Minolta Copier Lease and Maintenance Agreements for document production and distribution.

2. Please provide background information regarding this legislation.

3. If Applicable/Known:

(a) Contract Type (e.g. Professional Services, Construction Agreement, etc):

(b) Source Selection:

(c) Bids/Proposals Due:

- "Several Accounts for the Konica Minolta Copiers" Attached.**

FY2010 5051 (Water & Wastewater Revenue Fund) 170401 (DWM Water Administration) 5223202 (Operating Lease/Rental - Equipment) 4410000 (Water Administration) -\$6,744; FY2010 5051 (Water & Wastewater Revenue Fund) 170403 (DWM Water Operational Support) 5223202 (Operating Lease/Rental - Equipment) 4420000 (Supply)- \$4,768; FY2010 5051 (Water & Wastewater Revenue Fund) 170404 (DWM Water Treatment Complex - Chattahoochee) 5223202 (Operating Lease/Rental - Equipment) 4430000 (Treatment)- \$4,768; FY2010 5051 (Water & Wastewater Revenue Fund) 170405 (DWM Water Treatment Complex - Hemphill) 5223202 (Operating Lease/Rental - Equipment) 4430000 (Treatment)-\$2,384; FY2010 5051 (Water & Wastewater Revenue Fund) 170407 (DWM Water Facility Maintenance) 5223202 (Operating Lease/Rental - Equipment) 4430000 (Treatment)- \$7,152; FY2010 5051 (Water & Wastewater Revenue Fund) 170415 (DWM Water Financial Administration) 5223202 (Operating Lease/Rental - Equipment) 4410000 (Water Administration) -\$9,968; FY2010 5051 (Water & Wastewater Revenue Fund) 170416 (DWM Water Production) 5223202 (Operating Lease/Rental - Equipment) 4430000 (Treatment) \$4,768; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170401 (DWM Water Distribution) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution) \$4,768; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170408 (DWM Water Engineering Service) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution)- \$7,152; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170409 (DWM Water System Repair - Chastain) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution) -\$2,384; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170411 (DWM Water System Repair - Peyton) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution) \$2,384; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170412 (DWM Water System Repair - Stonewall) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution) \$2,384; FY2010 5052 (Water & Wastewater Renewal & Extension Fund) 170414 (DWM Automatic Meter Replacement) 5223202 (Operating Lease/Rental - Equipment) 4440000 (Distribution)-\$2,384; FY2010 5051 (Water & Wastewater Revenue Fund) 170401 (DWM Water Administration) 5222002 (Repair & Maintenance - Equipment) 4410000 (Water Administration) -\$6,800; FY2010 5051 (Water & Wastewater Revenue Fund) 170403 (DWM Water Operational Support) 5222002 (Repair & Maintenance - Equipment) 4420000 (Supply)- \$560; FY2010 5051 (Water & Wastewater Revenue

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5. Source of Funds: *Example: Local Assistance Grant –*

6. Fiscal Impact: Budgeted Items \$86,768

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. Method of Cost Recovery: N/A

This Legislative Request Form Was Prepared By: Marie Pope, Buyer

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: _____ Maisha L. Wood _____

Contact Number: _____ (404) 330-6887 _____

Originating Department: _____ Department of Watershed Management _____

Committee(s) of Purview: _____ Finance/Executive _____

Chief of Staff Deadline: _____ April 28, 2009 _____

Anticipated Committee Meeting Date(s): _____ May 13, 2009 _____

Anticipated Full Council Date: _____ May 18, 2009 _____

Legislative Counsel's Signature: _____

Commissioner Signature: _____

Chief Procurement Officer Signature: _____

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH KONICA MINOLTA BUSINESS SOLUTIONS, USA, INC. UTILIZING THE STATE OF GEORGIA CONTRACT NUMBER GTA000119 FOR COPIER LEASE AND MAINTENANCE, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED EIGHTY-SIX THOUSAND SEVEN HUNDRED SIXTY-EIGHT DOLLARS AND NO CENTS (\$86,768.00) ANNUALLY; ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM VARIOUS FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): \$86,768.00

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: _____ Reviewed by: _____
(date) (date)

Submitted to Council: _____
(date)